

Annex 9 – OPM Exercise Briefing Notes

5th February 2014

Dear All

Research Outcomes Collection

Please continue to report research outcomes via the Research Outcomes System (ROS). As previously advised outcomes can be submitted at any time during the year, so there is no need for delay before entering your information. The collection period is timed to tie in with RCUK's reporting requirements to the Department for Business, Innovation and Skills. The reporting period is the financial year 1 April to 31 March, apart from Publications which follow the calendar year. Statistics will therefore be taken from the Outcomes you submit for the NERC Annual Report and NERC Impact Report as at 31 March. ROS can be accessed at <https://logon.rcuk.ac.uk>. Log on is with Je-S account details.

Information reporting to ROS will be used to demonstrate the impact of research funding to Government, and will be made publicly available through Gateway to Research (GtR). It is subject to Freedom of Information legislation. Researchers are therefore advised to ensure that they do not disclose any personal or sensitive information. Facilities are also expected to report for outcomes on non-award based research which would not otherwise be picked up by grants or Research Centres.

Principal Investigators (PI's) may need to be reminded that the RCUK approach to Consortium grants is that research inputs and outputs are reported separately for parent and child grants. This can be an advantage for the child grant PI, since outputs and income count against them and not solely against the lead organisation. PIs located at a Research Centre should enter their outcomes via NORA, whilst PIs located elsewhere should enter their outcomes via ROS. Please note that PIs should not enter into NORA publications that have previously been entered into ROD.

The next refresh of information on ROS will be at the end of March 2014. If the start date of your grant is later than September 2013 it will not be on ROS until the beginning of April 2014. **Please note that we require financial values asap for any of your programmes that currently do not have an estimated value.** The complete historic record of journal publications from 2003 collected from ROD and validated through a match to the Web of Science can then be migrated into GtR. **Please supply me with the estimated values by 7th March 2014. Programmes without a value will be omitted from GtR.**

Would you also please send me any changes to your programmes for the new financial year April 2014 – March 2015 as soon as possible.

Users of ROS are part of the RCUK Cross-Council collection process and are scheduled to receive standard briefings. The ROS helpdesk (researchoutcomes@rcuk.ac.uk) remains the primary route for help on using ROS. However I am happy to assist with any queries.

Please contact me should anything be unclear.

With thanks

Pam

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