

Safely Managing in a Research Environment (2½ days)

Reference: NERC Health and Safety Procedure 'Competence in Health and Safety'
http://www.nerc.ac.uk/about/policy/safety/procedures/procedure_competence.pdf

This course is accredited by the Institution of Occupational Health and Safety (IOSH) and after successful completion a certificate will be given.

Who should attend?

All persons who are responsible for areas of work where they have safety management responsibilities must attend and complete the 'Safety Management in a Research Environment' course.

When should a manager attend?

Attendance on the SMRE course is required as soon as possible after acquiring responsibilities and in any case within two years.

Background:

Managers have a responsibility to ensure that activities they control are undertaken in a safe manner and subject to suitable and sufficient risk assessment. The course will outline current best practice in the management of health and safety, give managers an appreciation of the legal background, provide an understanding of safety management systems and give experience of safety management techniques.

Aims:

1. To improve the health and safety performance and culture within NERC
2. To provide an appreciation of the relevance and importance of health and safety in the workplace
3. Ensure health and safety is given its correct emphasis and importance with regard to other aspects of business, helping improve overall performance.

On completion managers should be able to:

1. Appreciate why it is important to manage safely
2. Understand their own health and safety responsibilities and those of others
3. Define what is meant by 'risk'
4. Appreciate the role of risk assessment in managing safety
5. Understand the risk assessment process
6. Identify appropriate risk control methods
7. Outline the legal system as it applies to health and safety
8. Appreciate the role and importance of a health and safety management system
9. Recognise hazards
10. Identify ways to manage hazards
11. Appreciate how accidents, incidents and near misses occur and how we can learn from them by investigation and prevent recurrence
12. Understand how to carry out an investigation
13. Appreciate the importance of measuring safety performance
14. Identify ways to measure health and safety performance
15. Appreciate the role of auditing