

# **NERC Management Board (NMB) Meeting**

## **Summary of discussions**

**29<sup>th</sup> June 2020**

**Held via Zoom**

### **Members present:**

Professor Sir DJ Wingham (Chair), Ms A Robinson, Ms C Bault, Mr N Bird, Mr R Gledhill, Mr P Hayden, Mrs V McMyn, Professor S Waldron, Dr I Williams.

**Apologies:** None

### **Other attendees:**

Mr M Blackburn (Observing), Mr B Dark (NERC Corporate Health and Safety Advisor, item 2), Mrs Fiona Goff (NERC Head of Impact & Outcomes, item 4), Ms A Bek (Interim NERC Risk Business Partner, item 9), Mr S Caswell (NERC Finance Business Partner, item 10).

**Secretary:** Dr Michal Filtness.

## **Executive Chair Update**

Professor Sir DJ Wingham opened the meeting and welcomed members. He gave an update on NERC's response to the Covid-19 pandemic.

## **H&S Annual Report and Forward Plan**

The Board received a summary of the annual Health & Safety (H&S) report which was comprised of information and data from the British Antarctic Survey (BAS) and the British Geological Survey (BGS) and included the UK Centre for Ecology and Hydrology (UKCEH) and the National Oceanography Centre (NOC). UKCEH and NOC became independent from NERC during Q3 with statutory responsibility for H&S transferring to these centres. The Board were informed on the forward plan for 20/21.

## **NBOSAAG Annual Report**

The Board received an update on the NERC-BAS Operations and Safety Assurance & Advisory Group (NBOSAAG) annual report. The report detailed what NBOSAAG had focused on during its last review period (noting that some of the work had been delayed by Covid-19), and what it would focus on during the next review period.

## **Impact & Outcomes Programme 6 monthly update**

A six-monthly progress report and an updated Impact and Outcomes Programme was presented to NMB.

## **UKRI Comms Plan**

The Board was presented with the objectives and priorities of the UKRI communication plan and advised that work had begun on the NERC communication plan and this would be presented to NMB in November 2020.

## **Estates Annual Report & Forward Plan**

The Board was informed of the forward plan and agreed the estates business cases to be submitted to UKRI.

## **NERC Business Continuity Plan**

The Board was presented with UKRI's and NERC's response to Covid-19 and the longer-term plans for UKRI and NERC. Finalised Business Continuity plans would be presented to NMB in November 2020.

## **UKRI Sustainability Strategy**

The Board received an update on the UKRI sustainability strategy and were advised that it had been published. A draft sustainability action plan for NERC was requested and would be presented to NMB in November 2020.

## **NERC NC ODA awards – commissioning update**

The board were provided with an update on the current National Capability Official Development Assistance (NC ODA) awards. They agreed to extend the awards to cover delays caused by Covid-19.

## **Matters arising from UKRI meetings**

The Board was provided with updates from recent meetings.

## **Standing items**

NMB also noted a couple of standing items including the monthly finance update, the risk register review and the rolling programme of business.

## **Date of next meeting**

The next NERC Management Board meeting would be held on 15 September 2020.