NERC Management Board (NMB) Meeting
Summary of discussions
21 June 2018
BEIS, 1 Victoria Street, London

Members present:
Professor DJ Wingham, Mr R Gledhill, Mr P Hayden, Dr P Heads, Ms A Robinson, Professor T Wheeler.

Apologies: Mr PJ Fox

Other attendees: Mrs F Goff (Head of Evidence, items 2 and 3), Professor E Hill (NOC Centre Director, item 4), Dr M Webb (Head of Research, Marine, item 4), Dr S Gardner (Head of Innovation Programmes and Partnerships, item 5), Dr S Laurie (Associate Director Innovation and Impact, item 5).

Secretary: Mrs SJ Morrell.

Chief Executive Update
Professor Wingham opened the meeting and welcomed members.

He advised that the first meeting of the new Council had taken place in June, which had discussed UKRI and Councils, Funding Governance, Budgets and Strategy.

There were no other significant issues of the moment for discussion.

NERC Evidence and Evaluation Programmes

The Board was provided with a six monthly update on the Evidence and Evaluation Programmes and progress report. The programmes are approved by the Director, Corporate Affairs, Futures and Change with advice from the Executive Chair, Head Office Directors and NMB.

The Board noted the updates.

Head Office Plan: Monthly Milestones Review

NMB are provided with quarterly updates, however this meeting incorporated the update discussion usually held at the Head Office Directors meeting, to provide the non-executive Directors with an insight into the monthly part of the Head Office Plan process.

The milestones were reviewed and updates made.

A new strategic approach to planning ship usage
NMB was reminded of the background to this item. The Board discussed the paper and agreed some actions going forward, including an incentive paper to be presented to NMB in October.

**Dodona commissioning update**

The Board was provided with a progress update on the delivery of the digital component of the Dodona Environmental Date Service, following the presentation made to NMB in January 2018.

The Board discussed the process and timescales and agreed some amendments. It was requested that a detailed plan, including the recruitment process for a Director, be presented to NMB in October 2018 before the bulk of the funding be released.

**Corporate Responsibility report**

The Board was informed that a new Head and Deputy Head of Corporate Responsibility and Environmental Sustainability had been appointed and were due to commence work shortly.

A quarterly review had taken place with each Centre at Operations Group (OG) and most things had been rated green. The highlight examples and challenges were discussed.

An action plan to include grant holders in an environmental strategy needed to be developed, but it was noted that the environmental management work would not be changing the grants process.

NMB noted the progress against the ‘environmental’ targets of the corporate responsibility scorecard report and the annual sustainability report, which forms part of the Annual Accounts.

**Matters arising from UKRI meetings**

The Board noted the recent updates.

**Standing items**

NMB also noted a couple of standing items including the monthly finance update, the risk register review and the rolling programme of business.

**Date of next meeting**

The next NERC Management Board meeting will be held on 18 September 2018.